

Aldershot & District Lawn Tennis Association

Affiliated to Surrey LTA and Hants & Isle Of Wight LTA

www.aldershotdistrictlta.com

Interim Chairman:

Keith Morris

9 Ennerdale Grove

Folly Hill, FARNHAM

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GU9 0RX

Tel: (01252) 715711

Secretary:

Alison Fortune

36 Award Road

Church Crookham

FLEET, Hampshire

GU52 6HG

Tel: (01252) 815963

FarnboroughMatchSec@ntlworld.com

TO ALL MATCH SECRETARIES:-

Fixture dates are allowed to be changed within 1 week of the Fixtures' Evening (6th September 2010) if you find you've made an error when you get home.

It is YOUR responsibility to nominate all your teams, except the lowest, not later than **22nd September 2010** (4 per team in Winter and as appropriate for the Juniors). Please ensure these are sent to the relevant Results' Secretary.

If your courts are unavailable at some time, every effort should be made to hire courts in order to fulfil fixtures.

In addition:-

Please complete a copy of the attached form for each of your Team Captains and provide them with details of the relevant Results' Secretaries

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W I N T E R 2 0 1 0 / 1 1

You are the _____ team (eg Ladies' A).

You are in Division _____

DON'T FORGET YOUR FULL TEAM NAME (INC A, B ETC) AND DIVISION NUMBER/LETTER NEEDS TO BE COMPLETED ON THE MATCH CARD.

Please complete the match cards FULLY. This includes the league, the teams (with A, B, C etc), the clubs, full names (ie First Name & Surnames), all printed legibly. Also, postage to be paid!! Please send your cards in WITHIN 5 days of playing the match and ensure you are sending to the relevant Results' Secretary.

Please enter scores in Home/Away format (eg 6-4, 3-6, 7-5 (home team's score always listed first)).

Please keep records of all matches in case a card is lost.

In future, persistently late and badly completed cards may result in deduction of points. CHECK the details are correct before signing and posting.

If you are the home team and involved in a walkover, a card must be submitted with the reason. ("didn't turn up" or "no show" is not enough)

If you only have 1 pair available for a match it is sensible and polite to let your opposition know beforehand to prevent waiting around.

Please supply some sort of refreshment for your opposition.